

Substitute Teacher (Grades 9-12)

New Roots Charter School

At New Roots Charter School, each teacher is an essential member of an interdisciplinary, grade-level team charged with providing students with meaningful educational experiences consistent with the school's mission, vision and charter as a model of education for sustainability and justice. To learn more about New Roots Charter School, visit our web site at www.newrootsschool.org

Essential Responsibilities

- Effectively instruct students in assigned content area(s) with the overall goal of engaging student learning.
- Direct the learning procedure in the direction of accomplishing curriculum objectives and goals as implied in the lesson plans for projects, lessons or units assigned.
- Make use of instructional procedures and materials which are most suitable for attaining lesson goals.
- Maintain the school's student management policies and procedures (i.e. attendance records, etc.) and report to the school administrators when necessary.
- Maintain effective supervision and discipline in the classroom.
- Work with other teachers, support personnel and administrators to address and resolve student issues.
- Provide necessary accommodations and modifications for growth and success of all students.
- Abide by all state and federal mandates in reporting sexual or physical abuse and neglect.
- Ensures that student conduct conforms to the school's standards and policies, and establishes and maintains standards of student behavior needed to achieve a functional learning atmosphere in the classroom.
- Ensure a sustainable relationship with parents, pupils, school personnel and members of the public by communicating in a confidential, polite and refined manner.

Additional Duties

None

Equipment

Uses standard office equipment such as personal computers, printer, copy and fax machines, and telephone.

Travel Requirements

None

Knowledge, Skills, Attitudes, and Abilities

- Solid knowledge of subject matter and relevant New York State Standards.

- Ability to read and analyze student data in order to refine instructional strategies.
- Excellent verbal and written communication skills.
- A commitment to high expectations for self, students and staff team.
- Ready and able to work creatively with faculty team to meet the academic and personal needs of students.
- Ability and interest in constructivist, investigation-based learning.
- Comfortable practicing differentiated instruction in the classroom, teaching grades 9, 10, 11 and 12 with widely differing ability levels among the student body.
- Willing to use the world and region as your textbook.
- Willing to co-lead small groups on multi-day trips.
- Interested in having life-changing relationships with students that are empathetic, supportive, challenging and meaningful.
- Experience in project-based teaching and learning at the high school level.
- Multiple subject endorsements as a high school teacher highly desirable.
- Up-to-date knowledge of educational technology and applications.
- Ability to engage in self-evaluation with regard to performance and professional growth.
- Ability to establish and maintain cooperative working relationships with others contacted in the course of work.

Physical and Mental Demands, Work Hazards

Works in standard office and school building environments.

Qualifications Profile

- Passion and skills to create a school that stands apart from other public high schools: a learning environment that is highly motivating, supportive, and rigorous.
- Willing to work within public school requirements for positive change.
- Experience with and commitment to working with racially, culturally, ethnically and economically diverse populations.

Certification/License:

Certificate in teaching or substitute teaching a plus but not required.

Education:

- Education degree preferred.
- Associates or Bachelors Degree

Experience:

Successful prior teaching experiences in secondary and/or alternative education are a plus.

FLSA Status: **Exempt**